

## **FACT SHEET 11 - ILLNESS AND INJURY PROCEDURE**

For the protection of FSGA staff and people attending FSGA services, clients will not attend FSG Australia's programs or respite when they are ill with a potentially infectious condition e.g. have a fever, rash or upset stomach.

If a person is ill when arriving at the program or respite, the parent/carer/guardian is asked to take the person home immediately. If a person becomes ill whilst attending an FSGA program or respite, but does not need medical or hospital care, staff will:

- make the person as comfortable as possible
- administer medication, if the appropriate consent has been given, in accordance with the medication policy
- call the parent/carer/guardian to collect the client or call the emergency contact if they cannot be contacted.

### **Serious illness or injury**

If a person becomes seriously ill whilst in the care of FSGA and needs medical or hospital care, the program coordinator or designated staff call 000 and organise ambulance attendance. The coordinator or designated staff member call the parent/carer/guardian. If there is no answer they call the emergency contact numbers.

Some indications of an acute illness or injury and a reason to call the ambulance are:

- difficulty breathing
- high temperature and unresponsive
- clammy and unresponsive
- dilated pupils and unresponsive
- seizure activity—staff will respond in accordance with instructions on the individual's epilepsy plan or, in the absence of a plan, standard practice (as defined by Epilepsy Queensland)
- prolonged vomiting or diarrhoea
- a fall that results in a swollen or broken limb
- severe lacerations
- burns deemed to require medical attention.